



KAPIRIS BROS. (Vic.) Pty. Ltd.

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Dear Partners, Suppliers and Customers,

As the implications surrounding COVID-19 continue to evolve, we would like to share an update with you, expanding upon the communication that was provided in March. We aim to uphold this standard, while also protecting the health and wellbeing of our staff, our farms and the community at large.

We maintain that the best way to minimise the spread of COVID-19 is to limit contact between people. Our current plans and protocols are as follows:

- Visual inspections and temperature checks for all staff prior on arrival.
- Where possible staff will work from home.
- Where staff have been unwell, we have encouraged self-isolation.
- All face-to-face meetings to be conducted via phone or online.
- Thorough daily cleaning of all facilities.
- Face-to-face training programs have been cancelled.
- All air travel for business has been cancelled.
- Attendance at all events has been cancelled.

Throughout the past 4 months, we have continually adhered to our existing plan and protocols as well as subsequently modified operational procedures to ensure that we are able to continue to provide our partners, suppliers and customers healthy and consistent fresh produce. Additional modified operational procedures are as follows:

- Modified packing lines to ensure separation of 1.5m between staff.
- Alternating shifts/breaks to minimise staff numbers sharing the same space.
- Updated OH&S policies and employee handbook to reflect COVID-19 protocol.
- Regular information regarding COVID-19 being disseminated to staff.

This is obviously a challenging time for everyone, let us continue to work together to limit the impact of COVID-19 and ensure we support our industry, supply essential fresh produce to all consumers as well as safeguard our community.

Kind regards,

Harry Kapiris
Kapiris Bros

A handwritten signature in blue ink, appearing to read 'Harry Kapiris', is positioned below the typed name.